

# Resident Management System Newsletter



US Army Corps  
of Engineers

## RMS Center

### RMS Version 2.29.4.1 Now Available

The RMS Center has posted the latest version of the program on the RMS Website. This release requires some database changes to support the new quantity variation options and the cost growth and time growth upward reporting. QCS update version 2.29.4.1 is required for the associated QCS program.

The primary incentive for this new release is the addition of Data Call elements in order to facilitate tracking and reporting **Time & Cost Growth** to Headquarters. PROMIS will be used in conjunction with the data from RMS.



**Consolidated Support Facility  
Beale Air Force Base, California**

#### Special Points of Interest

- New Features
- Enhancements
- Program Fixes

#### Inside this issue:

Feature Article—Time & Cost Growth	2
Collection of Construction Time & Growth Data	3
Time/Cost Growth Requirements	4
New Features—Finances	5
New Features—Milestones	5
New Features—Submittals	6
New Features—Administration	6
New Features—District Policy	6
New Features—QA/QC	6
Enhancements of the RMS Program	7
RMS Program Fixes	7

### RMS Program—Update

- Perhaps the most important addition to the RMS program, and certainly the most far reaching, has to do with **Time & Cost Growth**. Please review this Page 1-2 article carefully.
- This latest version of RMS includes numerous new features, enhancements and fixes. Please review the following articles on each subject.
- The new RMS Users Manual provides documentation on each of these items.

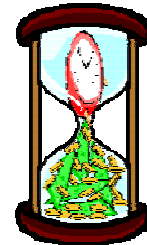
## FEATURE ARTICLE—Time & Cost Growth

We no longer live in an environment where continuous data calls originating in the HQ or MSCs or the manual consolidation of data generated from home-grown or different versions of the same AIS are a viable option to obtaining corporate program and project information required by our customers or the HQ.

RMS is providing a means to have reliable construction cost and time growth data for military construction projects ready for CMR review.

As we build-up cost and time growth data, Headquarters, over the next year, is expected to only monitor the data and not apply any CMR ratings. The construction modifications due to 'Differing Site Condition' (RMS Mod Reason Code 7) will be considered as 'Uncontrollable' rather than 'Controllable' which has been the method in the past. We needlessly penalized ourselves for adverse site conditions that could not have been readily discovered through reasonable site investigations, prudent engineering practices and/or other catastrophic events. However, only those modifications that meet this test should be classified as 'Uncontrollable'.

The next item to consider is the goal for 'Total Cost Growth' being set at 5% (in lieu of 2%) and 2% for 'Controllable Cost Growth'. Further, the BOD method on time growth is that of measuring time growth based on 'Controllable' and 'Uncontrollable' changes as determined by the construction contract duration rather than the 'Original' and 'Actual' BOD. This is a more accurate and auditable measure of project delivery performance and customer satisfaction. We believe this is consistent with current FOA management practices and should be a welcomed change. We should continue to monitor 'Scheduled' and 'Actual' BOD performance as a measure of meeting our customer commitments.



Watch our "controllable" growth!

## Collection of Construction Time and Cost Growth Data

### Funding Source Codes

Funding Source Codes from the District Library were removed and replaced with Official Fund type codes stored in the System Library. These are the same fund type codes used by PROMIS, which were previously used by AMPRS.

### Mod Reason Codes

Mod Reason Codes are now divided into 3 categories as follows:

- Award Options**

5 Pre-negotiated Contract Option Exercised After Award

- Controllable**

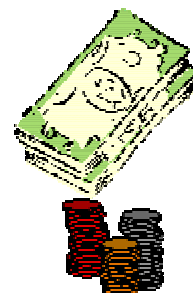
1 Engineering Changes, Including Possible and Confirmed A-E Fault  
 8 VE Changes  
 G Deficient Government Furnished Property Corrections  
 Q Variations in Estimated Quantities

- Uncontrollable**

4 User Requested Changes  
 6A Miscellaneous Changes - Inaccurate Pricing  
 6B Miscellaneous Changes - Taxes and Duties  
 6C Miscellaneous Changes - Government Possession  
 6D Miscellaneous Changes - Inspections  
 7 Differing Site Conditions not Readily Identifiable by Through Site Investigation  
 9 Administrative Change -Fund Cite, Paying Station, Address, etc.  
 E Weather or Act of Nature  
 S Suspension or Termination of Work

### Time/Cost Growth

RMS now computes Controllable Cost/Time Growth and Total Cost/Time growth for all military funded contracts for a selected range of Actual Construction Completed and actual BOD dates. The PROMIS interface will support RMS exporting Controllable Cost/Time growth and Total Cost/Time growth for all contracts. The PROMIS interface will be temporarily disabled until the PROMIS team updates their database to reflect these changes.



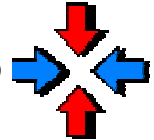
## **Military Time/Cost Growth Requirements**

### **Actions required to prepare contract for Military Time and Cost Growth**

- Primary Fund Type: Must set Primary Fund Type in Contract Description Screen.
  - Construction Completion Date: Construction Completion date has been added as a new milestone. Actual completion date must be entered in the Contract Status screen.
  - Actual BOD: An actual BOD date is required in addition to the Contract Completion Date. Enter in Contract Status Screen.
  - Value: Only contracts with award value greater than \$200,000 will be included in Time/Cost Growth.
  - Duration: Original contract duration must be greater than 180 days to meet Time/Cost Growth criteria.
-

## New Features - Finances

- This release includes a new permission (Roles) for CEFMS payment uploads. Your office administrator should review your User Roles and ensure that this new permission has been granted as needed. Otherwise, you will not be able to send payments to CEFMS.
- Batch capabilities between RMS, CEFMS and PROMIS have been added. This allows an office to setup a regular schedule for automatically interfacing with CEFMS and PROMIS. The batch process requires an additional utility to be setup on a server to actually process the established interface schedule. The RMS Center can assist you with configuring this utility.
- A new screen has been added to display the percentage of contingency to remaining contract balance. A threshold can be entered for each funding account to allow the program to compute the amount of additional funds needed to maintain a minimum percentage of contingency relative to the contract value.
- Pay Estimate screens have been modified to better support continuing funded contracts.
- Pay Estimate screens now make it very easy to adjust the distribution of the payment to the available obligations.
- Fund Types have been added to be used with the Data Call to HQUSACE.
- Quantity on CLINS can now be changed for reasons other than variation of estimated



## New Features—Milestones

- Mandatory milestones can now be established at the District Level. These District Milestones, like the mandatory System Milestones, will be included on ALL contracts within the District. The Local Library Milestones continue to be optional events for each contract managed by the Field Office.
- Construction Completion Milestones. RMS previously captured Beneficial Occupancy Date (BOD), Complete Physical and Complete Fiscal dates. A new Milestone has been added to record Actual Construction completed. This represents the date the Contracting Officer accepts the facility as substantially complete with or without deficiencies, LD's are no longer assessed as of this date. The Milestone Schedule has been expanded for Design/Build contracts to capture Contract Award, Design Notice to Proceed (NTP), Design Approval and Construction NTP dates. RMS will compute the required design completion and construction completion dates based on the design and construction durations.



## **New Features—Submittals**

- Reviewer as Office:

Reviewer assignment can now be delegated to the office if individual reviewer is unknown.

- Submittal Reviewers:

A new screen is available for Submittal Reviewers. This screen allows us reviewers to be easily assigned to submittal items. It includes options such as replacing one reviewer with another and assigning all items with invalid reviewers to a valid reviewer.

- Office QCS:

Prior versions of RMS did not allow transmittals to be entered in RMS if QCS was being used. Beginning with this release, both sides will be able to enter transmittals.

## **New-Features-Administration**

- The Project Delivery Team screen has been added. This allows users to track Project Delivery Team Members. This feature is located in the Contract Description Screen.

## **New Features—District Policy**

- The District policy screen now allows users to set the number of SF30 copies to be returned to the government.
- A toggle has been added which displays Program Time/Cost Growth on the Contract status Report.

## **New Features—QA/QC**

- Contractor evaluation, DD Form 2626, is now included under the Closeout section
  - There is now a setting in the office policy screen which controls editing of the Quality Assurance Daily Report (QAR). QA Representatives will be governed by one of the following policies:
    - a. Allow only the most recent report to be edited
    - b. Allow editing of reports within the last (selected) days.
    - c. Allow all reports to be edited.
-

## Enhancements of the RMS Program

- Contractor evaluation, DD Form 2626, is now included under the Closeout section
- There is now a setting in the office policy screen which controls editing of the Quality Assurance Daily Report (QAR). QA Representatives will be governed by one of the following policies:
  - a. Allow only the most recent report to be edited
  - b. Allow editing of reports within the last (selected) days.
  - c. Allow all reports to be edited.
- A new Contractor Action Report has been added to check for over 20 items.
- Contractor Trade and Labor Classifications have been moved from the System Library to the District Library

## RMS Program Fixes

- This update is also being deployed in order to correct a serious error with the Pay Estimate module. In particular, payments with any form of additional earnings (stored materials, bonds, etc.) were not correctly being archived. Therefore, when you moved forward to the next pay period, the previous earnings on the new payment were incorrect. After adding a new pay period, it is highly recommended that you check the previous earning on the new payment to be sure they are correct prior to entering any requested or allowed amounts on contractor activities. If you have a payment which has incorrect previous earnings, please contact the RMS Center to be walked through the steps required to correct it.
- Approvals of Contractor Changes. Approved changes in the previous version were not correctly posted.
- Payment corrections related to stored materials, performance bonds, and the percentage less stored materials.
- Correction of an error with the RMS to CEFMS payment transfer.
- Small fix for the PROMIS/CEFMS batch processing.



**Fix, Fix, Fix!**



## *RMS Center*

---

Primary Business Address  
22565 Outer Hwy 18  
Apple Valley, CA 92307  
Phone: 760-247-0217  
Fax: 760-247-2547  
Email: [hbarker@spl.usace.army.mil](mailto:hbarker@spl.usace.army.mil)

**Teamwork Takes Planning!**

## What is RMS?

The Resident Management System (RMS) is a quality management and contract administration system designed by Resident Engineers to help their staff do their job. The system provides an efficient method to plan, accomplish and control contract management by integrating job specific requirements, corporate technical knowledge, and management policies.

The emphasis of RMS is to allow front-line field personnel to concentrate on their primary functions, such as on-site quality assurance, customer care, preparation of modifications, safety enforcement, etc., while taking care of routine administration.

---

**WE'RE ON THE WEB**  
**[HTTP://WINRMS.USACE.ARMY.MIL](http://winrms.usace.army.mil)**

---